GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Right to Information Act, 2005 (Central Act No.22 of 2005) – Publication of Information under Section 4(1)(b) of the Right to Information Act,2005– Information – Published – Orders – Issued.

WATER RESOURCES (RTI) DEPARTMENT

G.O.Rt.No. 428 **Dated: 14.08.2025**

Read the following:-

1. The Right to Information Act,2005 (Act No.22 of 2005 Central Act) Published in Gazettee of India (Extraordinary) vide Notification No.25, dt. 21.6.2005.
2. Circular memo.No.85347/I&PR.II/A1/2005-6, GAD, dt. 30.08.2005.
3. U.O.Note No.38321/RTIA/GPM&AR/08-2,GA (GPM&AR) Dept., dt. 20.11.2008.

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O R D E R:

The Section 4(1)(b) of the Right to Information Act,2005 (Central Act No.22 of 2005) casts an obligation on every Public Authority to publish information on 16 items referred to therein and the said information shall be updated every year.

2. In compliance to the statutory obligations, under section 4(1) (b) of the Right to Information Act, 2005 (Central Act No.22 of 2005) the updated information date information in respect of Water Resources Department is herewith published as shown in the Annexure appended to this orders. The said information shall be updated once in a year as per clause 17 of 4 (1)(b).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G.SAI PRASAD
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
All Officers in Water Resources Department.
All Head of Departments under the Administrative control of Water Resources Department.
Copy to:
The General Administration (I&PR.II) Department.
The General Administration (GPM & AR) Department.
SF/SCs

//FORWARDED :: BY ORDER//

SECTION OFFICER

WATER RESOURCES DEPARTMENT
A.P. SECRETARIAT
INFORMATION UNDER 4(1)(b) OF RTI ACT, 2005

Chapter – 1

Introduction

The right to Information Bill 2005 passed by the Houses of Parliament received the assent of the President of India on 15-06-05 and it was published as Right to Information Act 2005 in the Gazette of India vide No. 25 on 21.06.2005 and it has come into force with effect from 15.06.2005.

As per the Act, each public authority has to fulfill certain obligations before expiry of 100/120 days from the commencement of Act i.e., by 23.09.2005 /12.10.2005.

Section 4 (1) (a) of the Act Casts an obligation on each public authority to maintain records. This section reads as follows.

"Maintain all its records duly catalogued and indexed in manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated."

Section 4 (1) (b) of the Act Casts an obligation on each public authority to publish within 120 days from the commencement of the Act, manuals on the 17 items contained in Chapters 2 to 17 herein for easy access and understanding by Citizens, Civil Society Organizations, Public information officers and Asst. Public Information Officer and appellate officers etc.

Chapter -2

Organization, Functions and Duties

Section 4 (1) (b) (i)

Right to Information Act 2005

The name of the Organization is Water Resources Department functioning at Secretariat, A.P. Velagapudi. The functions and duties of the Department are mentioned as here under.

INTRODUCTION OF WATER RESOURCES DEPARTMENT:

Andhra Pradesh is the 7th largest state in India with a population of 49.67 million and a geographical area of 1,60,205 Sq.Kms.

Andhra Pradesh stands at a high pedestal in the irrigated map in India with its rich water resources with major rivers like Godavari, Krishna, Pennar and many more medium and minor rivers.

Water is a prime natural resource, a basic human need and a precious asset. Its importance is very high particularly for the agriculture is the main resource for them. If there is water in the village, farmers in the village will be extremely happy and their livehood will also be improved.

There is a wide variation of the rainfall between the different districts of the State. The six north coastal Districts receive more than 1,000 mm per annum, while a scanty rainfall below 700 mm is registered in Kurnool, Ananthapur and Kadapa Districts. The lowest is recorded in Ananthapur District (568 mm), while Vizayanagaram District has the highest rainfall (1,159 mm) on an average.

Agriculture in Andhra Pradesh is largely dependent on rainfall. Of the states geographical area, 47% is under cultivation and the net shown area is about 9.84 Mha. Of which 6.46 Mha, is Irrigated Majority of the population is dependent on agriculture for household level livelihoods. About 80.0 lakh farmers are covered under irrigated agriculture.

The State's share of dependable flows from the river Systems is estimated ar 2769 TMC. This breaks up into 1480 TMC from the Godavari River System, 811 TMC form the Krishna, 99 TMC from the Pennar and the rest 379 TMC from the other small rivers.

Out of the 1480 TMC available in Godavari Systems about 740 TMC is under utilization at present. The entire dependable yield or river Krishna is almost fully harnessed through the construction of several Irrigation projects, Irrigation projects are the main resources for utilizing the water for agriculture and to project from drought without which the water will go waste into the sea. Keeping in view of the large quantity of water availability in the Godavari system and also in some other rivers, Government now consider that construction of Irrigation projects is their top priority.

Thus, Andhra Pradesh Irrigation scenario presents a huge spectrum of information on its irrigation development and other related activities from which the people can get benefited.

The name of the Organization is Water Resources Department functioning at Secretariat, A.P. The Department by its administrative control over the following wings is attending to the set objectives. The functions and duties of the Department are mentioned as hereunder:

Chapter II

Powers and Duties of Officers and Employees

[Section 4 (1) (b) (ii)]

Please find the details of the powers and duties of officers and employees of the authority by designation as follows:

a. Special Chief Secretary to Government / Prl. Secretary to Government / Secretary to Government:

The Secretary to Government is official head of the Department. He is responsible for careful observance of the Business Rules and Secretariat Instructions in the transaction of business in his Department. He exercise general supervision and control over the staff under him and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. It is his duty to take efficient steps for the prompt dispatch of business in the Department. One more Additional Secretary / Joint Secretary / Deputy Secretary / Assistant Secretaries of Government usually assist the Secretary to Government.

b. **Additional Secretary to Government / Joint Secretary to Government / Deputy Secretary to Government:**

The Additional Secretary to Government / Joint Secretary to Govt., / Deputy Secretary to Government occupies a position almost identical with that of Principal Secretary/ Secretary to Government in regard to subject allotted to him and can send cases for orders direct to the Minister or to the Governor. The Principal Secretary / Secretary to Government remains responsible for the subjects allotted to the Additional Secretary to Government / Joint Secretary to Government / Deputy Secretary to Government in the Department.

c. Assistant Secretary to Government :

The Assistant Secretary also exercise control over the sections Placed in his/her charge with regard to dispatch of business and in regard to maintaining discipline in the Sections.

d. Section Officers:

The Section Officer is incharge of a Section in the Department. Two Assistant Section Officers assist him. He is responsible for all files relating to the subjects allotted to the Assistant Section Officers under him. He is directly responsible to the officers under whom he works for the efficient and expeditious dispatch of business in all stages in his Section. The training of the Assistant Section Officers under him is one of himself under take to deal with the more difficult or important papers. He is not expected to express his views or to suggest what orders should be passed on a case when there is clear precedent or the case is of a routine nature. He should maintain a discipline in his Sections.

e. Assistant Section Officers:

The main duty of the Assistant Section Officer in a section is to assist the Section Officer in dealing with the cases pertaining to the subjects allotted to the section. He has to properly reference the current file and note file of each case. He has to prepare notes and drafts after taking the guidance of the Section Officer wherever necessary. He is required to be well versed with the computer operations/processing under SMART Gov.

f. Stenographers:

The stenographers working as Private Secretaries to Principal Secretary / Secretary to Government do shorthand work for them. The Stenographers working for Additional Secretary / Joint Secretary / Deputy Secretary to do shorthand work to them and such other items of work as are entrusted to them.

Chapter – II

Procedure Followed in Decision-making Process

{Section 4 (1) (b) (iii) }

Activity	Description	Decision making process	Designation of final decision making authority
The procedure followed in the decision making is common to all departments including W.R. Department as prescribed in Business Rules and Secretariat Instructions Published by General Administration (Cabinet/IC) Department. These rules and instructions are amended from time to time by General Administration (Cabinet/IC) Department. The proposals of the Heads of the Departments under control of W.R. Department is received in Tappal Section. On receipt of the same the tappal clerk gives Tappal Number and keeps all Tappal papers in a separate Tappal Book and send them to the officers concerned. On perusal of Tappal by the concerned officers, they will be sent back to the concerned sections. The concerned Asst. Section Officer make an entry in the personal register and put up the same in the shape of a file with relevant extracts of Acts and rules and submit the file to the concerned Section officer. The Section Officer scrutinizes the file and writes his / her remarks, and passes on the file to the concerned Assistant Secretary. The Assistant Secretary scrutinizes the file and passes on the file to the Principal Secretary through the concerned Spl. Secretary / Additional Secretary / Joint Secretary / Deputy Secretary as the case may be.			

Chapter – II

Norms set for discharge of Functions

{Section 4 (1) (b) (iv) }

Please provide the details of the norms / standards set by the public authority for the discharge of its functions / delivery of services.

In general, the Department starts working from 10.00 a.m. to 5.30 p.m. (Monday to Friday).

Sl. No.	**Function / Service**	**Norms/Standards of performance set**	**Time frame**	**Reference document prescribing the norms (Citizen's Charter, Service Charter etc.,)**
1.	Proposals received from HODs/Others shall be processed and finally a reply given. Drafting of Legislation serving the Legislature by answering of questions, PAC etc.,	A paper after receipt should be submitted to officers within 3 days. Completion of process reply should be given as early as possible.	3 days at each stage.	Not prescribed for Secretariat. HOD have prescribed for their subordinate officers.

Chapter – II

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions Discharging Functions

{Section 4 (1) (b) (v) & (vi) }

Sl. No.	Description	List of contents	Price of the publication if priced
Rules & Regulations / Instructions / Manuals / Records			
1.	Besides the common rules for administrative / financial matters as prescribed by GAD / Fin. Department, the following Acts and Rules are held for official use. 1. A.P.S.I.D.C. Rules 2. APFMIS Act., 3. C.A.D.A. Rules Act 4. WALAMTARI Rules		

Chapter – II

Categories of Documents held by the Public Authority under its Control

{Section 4 (1) (b) (vi) }

Sl. No.	Category of document	Title of the document	Designation and address of the custodian (held by/ under the control of whom)
1. G.O.Ms. (Government Order Manuscript) 2. G.O.Rt. (Government Order Routine) 3. Memo. 4. Letter 5. U.O. Note 6. Office Order (Miscellaneous) 7. Office Order (Routine) 8. Endorsement 9. D.O. Letter			

Chapter – II

Arrangement for Consultation with, or Representation by, the Members of the Public in relation to the Formulation of Policy or implementation thereof

{Section 4 (1) (b) (vii) }

S. No.	Function / Service	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation
The public who are aggrieved in the delay of issue of order at Government Level may approach any Officer from and above the rank of Assistant Secretary to Government. The department's staff are not allowed to entertain any visitors who come for their personal work, hence, not directly related to the public.			

Chapter – II

Boards, Councils, Committees and other Bodies

Constituted as part of Public Authority

{Section 4 (1) (b) (viii) }

Name of the Board, Council, Committee etc.,	Composition	Powers & Functions	Whether its Meetings open to Public/Minutes of its meetings accessible for Public
The constitution of boards and councils and committees that are relevant to the public is un-common for the departments in Secretariat including W.R. Department, since the business carried out in Secretariat is not directly meant for public. The policies will be decided and placed before legislature and after they transfer in to Acts, the Heads of Departments under the administrative control of different departments in Secretariat give directions to the subordinate offices for implementation, overseeing and monitoring.			

Chapter – II

Officers and Employees of Water Resources Department

{Section 4 (1) (b) (ix)

Following is the information of the officers and employees working in Water Resources Department in Secretariat at different levels and their contact address is furnished as here under (subject to change due to promotions, transfers and retirements etc.,).

(A) WATER RESOURCES DEPARTMENT:

NAME OF THE OFFICER	PHONE NOS.
I. SECRETARIES TO GOVT.	
Sri G.Sai Prasad IAS, Special Chief Secretary to Government	0863-2444740
II. MIDDLE LEVEL OFFICERS	
1. M.Srinivasa Rao	9121104888
2. J.Nagamani Bai	9849905637
3. S.K.Venkatacharyulu	9989025571
4. G.Sreenivasulu	9949093656
5. G.V.Bharathi	9849905642
III. ASSISTANT SECRETARIES/ OSD	
1. K.Lakshmi Bhavani	9348572349
2. K.Ch. Venkateswarlu	9440605897
3. K.Siva Ramya	7396484318
4. J.Rama Rao	9849905691
5. B.Syam Naik	9866786570
6. B.Appa Rao	9440453685
7. K.Srinivasa Rao	9440836253
8. K. Rama Mohana Rao (OSD)	9440266318
IV. P.S. TO SECY. TO GOVT.,	
1. S.Krishna Murthy	9493409950
2. C.Dhana Lakshmi	9989422984
V. CTE UNIT	
1. G.Amaresh	9949093837
2. P.Jagadish	9440044258
3. A.Ravi Kumar	9440607477
4. M.V.Subba Raju	9440808719
5. A.Sarath Chand	9701320240

6. A.Rajani	9440605722
7. B.Srilakshmi	9908922218
VI. SECTION OFFICERS	
1. B.Dilleswara Rao	9440494974
2. B.Raju	9849861538
3. D.M.S.Venkata Ramana	9441760033
4. M.Prasuna Kumari	8247347148
5. P.Vijaya Bhaskar	9618585025
6. K.Syamsundara Rao	9490468492
7. V.V.Ramanujaiah	9550698220
8. K.Venkata Rao	9441929941
9. M.V.R.Subrahmanyam	9908590290
10. N.Srinivasa Rao	9603499|30
11. A.V.Ramana Rao	9440304309
12. A.V.M.Ramesh	9441859156
13. K.Guruswamy	70138723|4
14. B.S.Sridhar	7799267709
15. V.Satyam	9700316077
16. E.V.Siva Reddy	9441504964
17. R.Rajya Lakshmi	9966888899
18. K.Padmaja	9848356868
19. G.Lava Kumar	8309448398
20. R.Jaya Sree	8897261416
21. S.Mary Rathanami	9703801368
22. K.Suvarna Kumari	9441661518
23. V.Bangaram	9849445090
24. Y.Lazar Babu	9912902193
25. DVV Lakshmi	8019101376
VII. ASSISTANT SECTION OFFICERS	
1. Ch.Amareswara Raju	
2. R.Masthanamma	9441063326
3. BH.Ravi Chandra Raju	9704068384
4. C.Yaswanth naidu	9703312771
5. RJyothi	7396896466
6. T.Revathi	879064133
7. D.Srinivas	7989395359
8. D.Bulliveeraju	7569134783
9. P.Durgamalleswari	9966292083
10. D.Sushmita	8374060703
11. K.Prathap	8897179297

12. T.Sandeep Raj	9000350082
13. .Venkata Jayaram	9010625172
14. G.Anjaneyulu	9948731796
15. P.Nagavanni	9705467320
16. V.Gopikrishna	8309310530
17. V.Naveen Kumar	9492933716
XIII.TCA & ASSISTANTS	
1. G.Appa Rao	7893335814
2. M.Swarna latha	7337075232
3. S.Malakondaiah	7842957212
4. M.Harshith Kumar	8886313996

Chapter – II

Monthly remuneration received by Officers and Employees including the System of Compensation as provided in Regulations. (Subject to change due to other reasons).

{ Section 4 (1) (x) }

Information on remuneration and compensation structure for officers and employees is in the following format :

(A) – WATER RESOURCES DEPARTMENT:

(Figures in Rupees)

NAME OF THE OFFICER	DESIGNATION	GROSS PAY
I. SECRETARIES TO GOVT.		
G.Sai Prasad, IAS.	Special Chief Secretary to Government	411750
II. MIDDLE LEVEL OFFICERS		
1. M.Srinivas Rao	Joint Secy to Govt	188115
2. J.Nagamani Bai	Joint Secy to Govt	180389
3. G.Sreenivasulu	Deputy Secy to Govt.	173067
4. G.V.Bharathi	Deputy Secy to Govt.	176526
III. ASSISTANT SECRETARIES/OSD		
1. K.Siva Ramya	Assistant Secy. to Govt.	165729
2. K.Lakshmi Bhavani	Assistant Secy. to Govt.	169338
3. B.Appa Rao	Assistant Secy. to Govt.	169338
4. J.Ramarao	Assistant Secy. to Govt.	139555
5. K.Ch.Venkateswarlu	Assistant Secy. to Govt.	136073
6. B.Syam Naik	Assistant Secy. to Govt.	135398
7. K.Srinivasa Rao	Assistant Secy. to Govt.	146884
8. K. Rama Mohana Rao	OSD	79890
IV. PS TO SECY. TO GOVT.,		
1. S.Krishana Murthy	P.S.	170403
2. C.Dhana lakshmi	P.S.	121545
V. CTE UNIT		
1. G.Amaresh	AD	149998
2. P.Jagadish	A.T.E	157771
3. A.Ravi Kumar	D.D	200766
4. M.V.Subba Raju	C.T.E	249031
5. A.Sarat Chand	D.E.E	135398

6. A.Rajani	A.T.E	149998
7. B.Srilakshmi	A.D	149998
VI. SECTION OFFICERS		
1. D.M.S.Venkata Ramana	Section Officer	125901
2. S.Marry Ratnamani	Section Officer	139715
3. K.Suvarana Kumari	Section Officer	119515
4. K.Venkata Rao	Section Officer	143137
5. R.Jayasree	Section Officer	139555
6. V.Satyam	Section Officer	107564
7. M.Prasuna Kumari	Section Officer	139655
8. G.Lava Kumar	Section Officer	116424
9. V.V.Ramanujaiah	Section Officer	154497
10. N.Srinivasa Rao	Section Officer	94146
11. D.V.V. Lakshmi	Section Officer	205649
12. BS.Sridhar	Section Officer	107564
13. B.Dilleswara Rao	Section Officer	143137
14. E.Venkata Siva Reddy	Section Officer	122605
15. K.Padmaja	Section Officer	143137
16. A.V.M.Ramesh	Section Officer	143137
17. R.Rajyalakshmi	Section Officer	122605
18. P.Vijaya Bhaskara Rao	Section Officer	96637
19. V.Bangaram	Section Officer	113334
20. B.Raju	Section Officer	104678
21. Y.Lazar babu	Section Officer	139605
22. K.Syam sundar rao	Section Officer	119515
23. K.Guru Swamy	Section Officer	110449
24. A.Venkata Ramana Rao	Section Officer	158446
25. MVR.Subramanyam	Section Officer	139595
VII. ASSISTANT SECTION OFFICERS		
1. Ch.Amareswara Raju	Asst. Section Officer	73360
2. R.Masthanamma	Asst. Section Officer	91130
3. BH.Ravi Chandra Raju	Asst. Section Officer	81733
4. C.Yaswanth naidu	Asst. Section Officer	75347
5. R.Jyothi	Asst. Section Officer	73360
6. T.Revathi	Asst. Section Officer	73360
7. D.Srinivas	Asst. Section Officer	91130

8. D.Bulliveeraju	Asst. Section Officer	104453
9. P.Durgamalleswari	Asst. Section Officer	73360
10. D.Sushmita	Asst. Section Officer	73360
11. K.Prathap	Asst. Section Officer	73360
12. T.Sandeep Raj	Asst. Section Officer	73360
13. I.Venkata Jayaram	Asst. Section Officer	73360
14. G.Anjaneyulu	Asst. Section Officer	93921
15. P.Nagavanni	Asst. Section Officer	73360
16. V.Gopikrishna	Asst. Section Officer	73360
17. V.Naveen Kumar	Asst. Section Officer	73360
VIII. TCA & ASSISTANTS		
1. G.APPARAO	DR&T Asst	150018
2. M.Swarna latha	DR&T Asst	43959
3. S.Malakondaiah	Section Assistant Gr-I	138930
4. M.Harshith Kumar	TCA	50660

Budget allocated to Each Agency including plans etc. {Section 4(1)(b)(xi)}
The following is the Budget Estimates for the year 2025-2026 in Respect of Water Resources Department Secretariat Level, and its HODs

XXXIII DEMAND
MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 2700 S.M.J.H 80 M.H. 190 ASSISTANCE TO PUBLIC H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
WATER RESOURCES,	
SECRETARIAT	
Revenue	
2700 MAJOR IRRIGATION	
80 GENERAL	
M.H. 800 OTHER	
EXPENDITURE	
S.H. (30) Assistance to Andhra	
Pradesh Water Resource	
Development Corporation	
(APWRDC)	
310 Grants-in-Aid	
311 Grants-in-Aid towards Salaries	1,41.00
312 Other Grants-in-Aid	1,49.46
Total 310	2,90.46
370 Grants-in-Aid Institutions	
371 Grants-In-Aid towards Contract Employees Salaries	7.90
372 Grants-In-Aid towards Outsourcing Employees Salaries	36.76
Total 370	**44.66**
380 Other Grants-in-Aid to Institutions	
381 Grants-in-Aid towards Rents, Rates and Taxes	7.20
383 Grants-in-Aid towards Electicity Charges	3.20
385 Grants-in-Aid towards Hiring Vehicle Charges	12.60
Total 380	**23.00**
Total S.H. 30	**3,58.12**
Total M.H 190	**3,58.12**
M.H. 911 DEDUCT RECOVERIES ON OVER PAYMENTS	
S.H. (96) Deduct – Recoveries	
000 Not Applicable	..
Total S.H. (96)	..
Gross Total M.H. 911	..

XXXIII DEMAND
MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 2700 S.M.J.H 80 M.H. 911 DEDUCT RECOVERIES H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
Deduct – Recoveries	..
Net Total M.H. 911	. .
Gross Total 80	**3,58.12**
Deduct – Recoveries	. .
Net Total 80	**3,58.12**
Gross Total 2700	**3,58.12**
Deduct – Recoveries	. .
Net Total 2700	**3,58.12**
3451 SECRETARIAT - ECONOMIC SERVICES	
M.H. 090 SECRETARIAT	
S.H. (09) Irrigation and Command Area Development Department (Irrigation Wing)	
010 Salaries	
011 Pay	3,00.13
012 Allowances	4.40
013 Dearness Allowance	1,22.86
016 House Rent Allowance	65.55
017 Medical Reimbursement	3.00
018 Encashment of Earned Leave	12.33
019 Leave Travel Concession	3.0
Total 010	**5,11.27**
100 Arrear Salaries	
101 Arrear Pay	0.01
102 Arrear Allowance	0.01
103 Arrear DA	0.01
105 Arrear IR	0.01
106 Arrear HR	0.01
Total 100	**0.05**
110 Domestic Travel Expenses	
111 Travelling Allowance	1.00
130 Office Expenses	
131 Service Postage and Telephone	0.70

XXXIII DEMAND

MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 3451 M.H. 090 SECRETARIAT H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
135 Office Expenses –	1.48
Consumables/Stationery	
136 Office Expenses - Maintenance/Minor Repairs	0.50
137 Office Expenses - Administrative Expenses	0.80
139 Office Expenses - Mobile Service/Call Charges	1.03
Total 130	**4.51**
240 Petrol, Oil and Lubricants	
241 Charges towards Office Vehicles	1.60
242 Charges towards Other purposes	0.30
Total 240	**1.90**
310 Grants-in-Aid	
318 Obsequies Charges	0.01
510 Motor Vehicles	
511 Maintenance of Office Vehicles	1.21
Total S.H. (09)	**5,19.95**
S.H. (16) Irrigation and Command Area Development Department (Command Area Development Wing)	
010 Salaries	
011 Pay	1,01.69
012 Allowances	1.57
013 Dearness Allowance	40.72
016 House Rent Allowance	24.41
017 Medical Reimbursement	1.02
018 Encashment of Earned Leave	4.18
019 Leave Travel Concession	1.02
Total 010	1,74.61
100 Arrear Salaries	
101 Arrear Pay	0.01
102 Arrear Allowance	0.01
103 Arrear DA	0.01
106 Arrear HRA	0.01

XXXIII DEMAND

MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 3451 M.H. 090 SECRETARIAT H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
Total 100	**0.04**
130 Office Expenses	
131 Service Postage and Telephone	0.50
135 Office Expenses - Consumables/Stationery	1.00
136 Office Expenses - Maintenance/Minor Repairs	0.60
137 Office Expenses - Administrative Expenses	0.40
139 Office Expenses – Mobile Service/Call Charges	2.00
Total 130	**4.50**
240 Petrol, Oil and Lubricants	
241 Charges towards Office Vehicles	..
242 Charges towards Other purposes	..
Total 240	..
300 Other Contractual Services	
302 Outsourcing Employees through agencies	64.80
310 Grants-in-Aid	
318 Obsequies Charges	..
510 Motor Vehicles	
511 Maintenance of Office Vehicle	..
Total S.H. (16)	**2,43.95**
S.H. (25) Irrigation and Command Area Development Department (Projects Wing)	
010 Salaries	
011 Pay	2,94.24
012 Allowances	5.38
013 Dearness Allowance	1,17.81
016 House Rent Allowance	70.62
017 Medical Reimbursement	2.94
018 Encashment of Earned Leave	12.09
019 Leave Travel Concession	2.94
Total 010	**5,06.02**

XXXIII DEMAND

MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 3451 M.H. 090 SECRETARIAT H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
100 Arrear Salaries	
101 Arrear Pay	0.01
102 Arrear Allowance	0.01
103 Arrear DA	0.01
105 Interim IR	0.01
106 Arrear HRA	0.01
Total 100	**0.05**
130 Office Expenses	
131 Service Postage and Telephone	0.50
134 Hiring of Private Vehicles	43.20
135 Office Expenses - Consumables/Stationery	1.00
Total 130	**44.70**
240 Petrol, Oil and Lubricants	
241 Charges towards Office Vehicles	0.01
310 Grants-in-Aid	
318 Obsequies Charges	0.01
Total S.H. (25)	**5,50.79**
Total M.H. 090	**13,14.69**
M.H. 092 OTHER OFFICES	
S.H. (41) Assistance to Andhra Pradesh Water Resource Development Corporation (APWRDC)	
310 Grants-in-Aid	
312 Other Grants-in-Aid	. .
Total S.H. (41)	. .
Total M.H. 092	. .
Total 3451	**13,14.69**
Gross Revenue	**16,72.81**
Deduct – Recoveries	. .
Net Revenue	**16,72.81**
Capital	
6700 LOANS FOR MAJOR IRRIGATION	

XXXIII DEMAND

MAJOR AND MEDIUM IRRIGATION

REVENUE — Rupees in Lakhs

M.J.H. 6700 M.H. 190 LOANS TO PUBLIC H.O.D. WATER RESOURCES, SECRETARIAT.	Budget Estimate 2025-26
60 OTHERS	
M.H. 190 LOANS TO PUBLIC SECTOR AND OTHER UNDERAKINGS **S.H. (30) loans to Andhra Pradesh Water Resources Development Corporation (APWRDC)**	
001 Loans to Andhra Pradesh Water Resources Development Corporation (APWRDC)	**1490,71.40**
Total S.H. (30)	**1490,71.40**
Total M.H. 190	**1490,71.40**
Total 60	**1490,71.40**
Total 6700	**1490,71.40**
Total Capital	**1490,71.40**
Gross Total WATER RESOURCES, SECRETARIAT	**1507,44.21**
Deduct - Recoveries	**. .**
Net Total WATER RESOURCES, SECRETARIAT	**1507,44.21**

Chapter – II

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

(Section 4 (1) (b) (xii)

Name of Programme/ activity	Nature / scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
--NIL--			

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement Procedure
--NIL--			

Chapter – II

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMIT OR AUTHORIZATON GRANTED BY THE PUBLIC AUTHORITY

(Section 4 (1) (b) (xiii)

Institutional Beneficiaries

Name of Programme / Scheme				
Sl. No.	Name & Address of recipient institutions	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority
--NIL--				

Chapter – II

INFORMATION AVAILABLE IN ELECTRONIC FORM

(Section 4 (1) (b) (xiv)

E-office is being implemented in the Department. Hence, all files and closed files are available in e-format i.e., e-office.

Chapter – II

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION

(Section 4 (1) (b) (xv)

In order to provide information to the citizens, the Department has provided the following facilities:

- All types G.Os., issued by the Department are available in GOIR website @ http://gad.ap.gov.in

- Information, wherever it is available in electronic format, is hosted on the Website www.ap.gov.in/#/rti-acts/departmentorgrti Information can be downloaded from this website at free of cost.

- For obtaining any other information, citizens can make an application to PIO/APIO. The application shall be accompanied by prescribed fee and shall contain details about the information sought.

Chapter – II

Names, Designations and other particulars of Appellate Authorities and Public Information Officers

{Section 4 (1) (b) xvi}

Sl.No.	Name of The Officer	Designated as
1	**Sri G.Sai Prasad, I.A.S.** Special Chief Secretary to Government	Public Authority

Designated as Appellate Authorities

Sl.No.	Name of the **Appellate Authority**	**Sections Concerned**
1	M.Srinivasa Rao Joint Secretary to Government, Room No.234, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: srinivasarao.m82@gov.in	Projects-III MI-R PAC RTI
2	J.Nagamani Bai Joint Secretary to Government Room No.228, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: Nagamani.naik@gov.in	Services-III WRG-GRC ERD General-II
3	S.K.Venkatacharyulu Joint Secretary to Government Room No.227, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: jstwrdap7@gmail.com	Projects-I Projects-II MI-A IS/EA Reforms
4	S.K.Venkatacharyulu Joint Secretary to Government (FAC) Room No.227, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: jstwrdap7@gmail.com	Vigilance-I Vigilance-II Vigilance-III CADA
5	G.Sreenivasulu Deputy Secretary to Government Room No.229, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: gandlasreenivasulu1966@gmail.com	Services-I Services-II OP OP-Claims General-I
6	G.V.Bharathi Deputy Secretary to Government, Room No.237, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: venkatabharathii@gmail.com	CE's Establishment Arbritration MI-G
7	Vacant	Services-IV P & B LA R & R

Designated as Public Information Officers (PIO)			**Asst. Public Information Officer (APIO)**
Sl.No.	Name of The **PIO**	Sections Concerned	Section Officers
1	Vacant	Services-IV	AVM Ramesh
		Reforms	K.Padmaja
		Projects-I	K.Guru Swamy
		General-I	V.Satyam (FAC)
2	K.Lakshmi Bhavani Assistant Secretary to Govt., Room No.234, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: lakshmibhavani.k@gov.in	MI-R	K.Suvarna Kumari
		WRG-GRC	R.Jaya Sree
		IS/EA	V.Bangaram
3	K.Ch.Venkateswarlu Assistant Secretary to Govt., Water Resources Department, Room No.234, 1st floor, 3rd Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: venkateswarlu.kch@ap.gov.in	Projects-II	B.S.Sridhar
		Arbritration	M.Prasuna Kumari
		ERD	K.Venkata Rao
4	K.Siva Ramya Assistant Secretary to Govt., Room No.233, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: kondeti.sivaramya@gov.in	P & B	P.Vijaya Bhaskara Rao
		CE's Establishment	D.V.V.Lakshmi
		RTI	V.V.Ramanujaiah
		OP Claims & DDO	Battu Raju
5	J. Rama Rao Assistant Secretary to Govt., Room No.235, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: ramarao.j@gov.in	Projects-III	V.Satyam
		Services-III	A.V.Ramana Rao (FAC)
		MI-A	P.Vijaya Bhaskara Rao (FAC)
		MI-G	S.Mary Ratnamani
6	B.Syami Naik Assistant Secretary to Govt. Room No. Hall, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: syami.nayak@nic.in	PAC	K.Syam Sundara Rao
		General-II	D.M.S.Venkata Ramana
7	B.Appa Rao Assistant Secretary to Govt., Room No.236, Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id:	CADA	Y.Lazar Babu
8	K.Srinivasa Rao Assistant Secretary to Govt, Room No.234, 1st Floor, 3rd Block, . A.P. Secretariat, Velagapudi, Amaravathi Mail.Id: srinivasarao.k98@gov.in	Vigilance-I	E.V.Siva Reddy
		Vigilance-II	R.Rajya Lakshmi
		Vigilance-III	A.V.Ramana Rao
9	K.Rama Mohana Rao, (Officer on Special Duty), Room No.219,	OP	B.Dilleswara Rao
		R & R	G.Lava Kumar (FAC)
		LA	G.Lava Kumar

	Water Resources Department 1st Floor, 4th Block, A.P. Secretariat, Velagapudi, Amaravathi Mail.Id:	Services-I	M.V.R.Subrahmanyam
		Services-II	N.Srinivasa Rao

Chapter – II

Other Information: {Section 4 (1) (b) xvii}

DISTRIBUTION OF SUBJECTS

Name of the Section	Subjects Allocated

ANDHARA PRADESH

1.	**Office Procedure**	**Assistant Section Officer-I**: All Establishment and Service matters of all the officers in the Secretariat, P.S. to Secretaries, Section Officers, Assistant Section Officers, Assistants, Typists, Typist-cum-Assistants, Junior/Senior Special Category Stenographers, Drivers, Record Assistants, O/S etc., - All other matters such as Promotions, Confirmations, Maintenance of S.R.s - Sanction of increments to all the Secretariat employees in the I&CAD Department- Fixation of pay, Sanction for surrendering the leave, Sanction of leave, Continuation of temporary staff, Maintenance of C.R.s, Refresher Courses, Training classes, Defence training etc., and Deputation thereto - Returns regarding vacancy position to G.A.D., Employment Exchange and Bureau of Economics and Statistics - Acting arrangements- Sanction of Special Pay, Sanction of Special Grade for 6/12/18/24 years. All Establishment matters relating to the organizations of C.T.E., D.D.(M) including sanction of leave, special pay, etc. - Issuing of N.O.C. for obtaining Passport to Secretariat Employees in the I&CAD Department (Project Wing). **Assistant Section Officer-II**: Sanction of all Loans and Advances - Sanction and Reimbursement of Medical Attendance Expenditure to all members of staff including officers - Sanction of LTC, TTA, TA, Settlement - Reimbursement of School Fees - Forwarding of loan applications in respect of A.P.G.L.I., STC, APCO, Special Festival Advance - Sanction of Pension, D.C.R.G. - Sanction of the above issues pertaining to CTE and D.D.(M) Organisations. Vehicles and settlement of petrol bills, Public Health and Sanitation, Stationery and Stores, Maintenance of Typewriters and settlement of bills thereto - Telephones of Officers, Furniture and Bicycles, Supply of Livery to Class-IV Employees. Drivers, Watch & Ward and Conservancy Staff Control over O.Ss, Drivers - Distribution of subjects.

2.	OP-Claims	**Assistant Section Officer-I:** All claims including Pay-bills, Telephone bills, Service Postage charges, Credit Account of Telegram Remittances, Disbursement of Salaries, Maintenance of Budget, Preparation of number statements, settlement of missing credits relating to GPF Advance and all loans and advances, Reconciliation of figures, Court attachment cases, Assessment of Income Tax and Professional Tax - Correspondence pertaining to Audit objections thereof. All Miscellaneous Bills, Imprest, T.A. Bills, etc., Maintenance of Advance Register, Maintenance of all registers relating to Loans and Advances - Preparation of bills relating to all temporary advances and permanent advances viz., HBA Advance, GPF Advance, Educational Advance, Maintenance of all registers - Loans and advances and Correspondence therewith for issue of clearance certificates etc.
3.	MI-A	**Assistant Section Officer-I:** All matters of Minor Irrigation, Ground Water and all works including O&M, repairs and restoration of Lift Irrigation Schemes and allied matters of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari & West Godavari Districts, except land acquisition. Inclusive of the projects transferred interms of Memo No. 558/P&B/2008 of I&CAD (PW) Dept., dated 07.05.2008. **Assistant Section Officer-II:** All matters of Minor Irrigation, Ground Water and all works including O&M, repairs and restoration of Lift Irrigation Schemes, and allied matters of Krishna, Guntur, Prakasam and Nellore Districts, except land acquisition. Inclusive of the projects transferred interms of Memo No. 558/P&B/2008 of I&CAD (PW) Dept., dated 07.05.2008.
4	MI-R	**Assistant Section Officer-I:** All matters of Minor Irrigation, Ground Water and all works including O&M, repairs and restoration of Lift Irrigation Schemes, and allied matters of Chittoor and Anantapur Districts, except land acquisition. Inclusive of the projects transferred interms of Memo No. 558/P&B/2008 of I&CAD (PW) Dept., dated 07.05.2008. Inclusive of the projects transferred interms of Memo No. 558/P&B/2008 of I&CAD (PW) Dept., dated 07.05.2008. **Assistant Section Officer-II:** All matters of Minor Irrigation, Ground Water and all works including O&M, repairs and restoration of Lift Irrigation Schemes, and allied matters of Kurnool and Kadapa Districts, except land acquisition. Inclusive of the projects transferred interms of Memo No. 558/P&B/2008 of I&CAD (PW) Dept., dated 07.05.2008.
5	MI-G	**Assistant Section Officer-I:** This Section will deal with all general matters of Minor Irrigation (except land acquisition), APSIDC organisation matters like Board, Audit Personnel, PEMB etc. Hydrology Project, matters relating to RRR (Repairs, Renovation and Restoration).

		Assistant Section Officer-II: Matters related to the works undertaken under APCBTMP & APLIP, External Aided funds pertaining to Minor Irrigation & Lift Irrigation including NABARD RIDF, AIBP, JBIC etc.
6	**RTI**	**Assistant Section Officer-I:** All Matters related to R.T.I. Act
7	**P & B**	**Assistant Section Officer-I:** Planning pertaining to Irrigation Sector including CAD, Major/ Medium/ Minor Irrigation Projects - Allocation of additional funds to projects, and release of Central assistance and correspondence - Progress of expenditure and review thereon in respect of all projects including Major, Medium and Minor Irrigation projects including CADA - Matters pertaining to above subjects from Assembly/Parliament. Foreign loans and reimbursement of expenditure in respect of Major, Medium and Minor Irrigation projects including CADA. **Assistant Section Officer-II:** Preparation of Major, Medium and Minor Irrigation Budget including CADA Budget - Policy Statement - Finance Minister's Budget speech - All revised budget estimates - Regularisation of expenditure over and above the Budget - Audit objections, PAS items / Inspections Reports / Audit paras - Appropriation Accounts - Performance Budget, Zero Based budget - Supplementary Estimates - Matters relating to PWD Accounts - Maintenance grant.
8	**WRG/GRC**	**Assistant Section Officer-I:** (1) Water Policy, (2) Water Release, (3) Water Regulation, (4) Water Regulatory Authority. Correspondence with Central Water Commission of general nature **Assistant Section Officer-II:** Management of Ground Water, including levy and collection of water rates- A.P. Well Project Reimbursement Claims. All general matters related to Ground Water, barring vigilance and service matters and matters related to the assets of ground water department including laborating equipment, vehicles and buildings. Hydrographic Survey and Techno-Economic Studies on Rivers - Inland Water Transport - Central Assistance for Inland Water Transport – Matters pertaining to the development of Buckingham Canal – River Conservation - Matters related to Sand Mining on River Beds – Encroachments on River Beds– Encroachment of the lands owned by I&CAD Department – Lakes in HMDA area – Matters involving surplus flows from Himayatsagar and Usmansagar, including the matters related to Musi River within HMDA limits.

		Assistant Section Officer-II: Matters related to the works undertaken under APCBTMP & APLIP, External Aided funds pertaining to Minor Irrigation & Lift Irrigation including NABARD RIDF, AIBP, JBIC etc.
6	**RTI**	**Assistant Section Officer-I:** All Matters related to R.T.I. Act
7	**P & B**	**Assistant Section Officer-I:** Planning pertaining to Irrigation Sector including CAD, Major/ Medium/ Minor Irrigation Projects - Allocation of additional funds to projects, and release of Central assistance and correspondence - Progress of expenditure and review thereon in respect of all projects including Major, Medium and Minor Irrigation projects including CADA - Matters pertaining to above subjects from Assembly/Parliament. Foreign loans and reimbursement of expenditure in respect of Major, Medium and Minor Irrigation projects including CADA. **Assistant Section Officer-II:** Preparation of Major, Medium and Minor Irrigation Budget including CADA Budget - Policy Statement - Finance Minister's Budget speech - All revised budget estimates - Regularisation of expenditure over and above the Budget - Audit objections, PAS items / Inspections Reports / Audit paras - Appropriation Accounts - Performance Budget, Zero Based budget - Supplementary Estimates - Matters relating to PWD Accounts - Maintenance grant.
8	**WRG/GRC**	**Assistant Section Officer-I:** (1) Water Policy, (2) Water Release, (3) Water Regulation, (4) Water Regulatory Authority. Correspondence with Central Water Commission of general nature **Assistant Section Officer-II:** Management of Ground Water, including levy and collection of water rates- A.P. Well Project Reimbursement Claims. All general matters related to Ground Water, barring vigilance and service matters and matters related to the assets of ground water department including laborating equipment, vehicles and buildings. Hydrographic Survey and Techno-Economic Studies on Rivers - Inland Water Transport - Central Assistance for Inland Water Transport – Matters pertaining to the development of Buckingham Canal – River Conservation - Matters related to Sand Mining on River Beds – Encroachments on River Beds– Encroachment of the lands owned by I&CAD Department – Lakes in HMDA area – Matters involving surplus flows from Himayatsagar and Usmansagar, including the matters related to Musi River within HMDA limits.

9	PAC	**Assistant Section Officer-I:** Consolidation work of C&AG reports pertaining to both the wings in I&CAD Department, and the A.T.R.s thereof - Sending the draft Audit paras received from the Accountant General, to the concerned sections in both the wings of I&CAD Department - Matters relating to the Committee on Public Accounts - Inspection Paras relating to both the wings of I&CAD Department. **Assistant Section Officer-II**: Sending the Government Assurances received from A.P.L.A., to the concerned sections in both the wings of I&CAD Department. Meeting of the Committee on Government Assurances (consolidation work) - Meeting of the Committee on Estimates - Committee on Welfare of S.C.s - Committee on Welfare of S.T.s
10.	Reforms	**Assistant Section Officer-I:** 1) All matters relating to Tender Reforms. 2) All matters relating to "e" procurement. 3) All matters relating to APIIS 4) All matters relating to SPIU 5) All other matters relating to Reforms and Computerisation. 6) Codification ('D' Code / Departmental Manuals) 7) Staff continuation of COT Instructions & Delegation of powers to H.O.Ds. **Assistant Section Officer-II:** a) Permission to use water for industries and power plants. b) Visakhapatnam Industrial Water Supply Project. c) SIPC and SIPB issues relating to Industrial Water Supply. d) Issuing of 'NOCs' to Mini Hyder Schemes. e) Policy issues relating to Mini Hydel Schemes. f) Correspondence with APIIC pertaining to Visakha Industrial Water Supply Project. g) Complaints relating to quality aspects received. h) Fixation of water rates to industries and power units.
11.	Arbitration	**Assistant Section Officer-I**: Litigation arising out of awards passed under Arbitration Act, 1940 pertaining to the works in Andhra and Rayalaseema regions - Matters related to Conciliation ordered by Hon'ble High Court of Andhra Pradesh in such cases - Matters related to the fees payable to the advocates engaged by Government in Arbitration cases pertaining to the works executed in the Andhra & Rayalaseema regions

12.	CADA	**Assistant Section Officer-I:** Matters related to Andhra Pradesh Farmers' Management of Irrigation Systems Act, 1997 – Rules pertaining to the Water Users' Associations – Amendement to the said Act and Rules – Elections to the WUAs – Matters related to punitive action against the elected representatives of the WUAs under the clauses of the APFMIS Act, 1997. Delimitation of Ayacut - Delineation of Water Users Associations - Court cases in regard to Water User's Associations - LAQs and Assurances pertaining to Water User's Assocations - Allied matters relating to Water Users' Associations - Audit Paras, Draft Paras, PAC reports etc., pertaining to WUAs - Conducting District/ Regional / State-level *Sadassu* of WUAs - Reviews on functioning of WUAs - Imparting training to the members of Farmers' organisations. Deputation of officers of CADA to training programmes/ workshops / seminars / study tours in India and abroad - Court cases, Assurances, Audit paras, Draft paras and PAC Reports pertaining to CADA. **Assistant Section Officer-II**: Ayacut Road Programme and Field Channels in CAD - Allied matters in Command Areas of all projects in the State, inclusive of (but not limited to) TBP, SRSP, NSRC, NSLC, AMRP-SLBC Command Areas - Matters relating to Land Acquisition for CADA Roads - Collection of Road Cess for Ayacut Roads - Audit Paras, Draft Paras, and PAC reports thereof. Matters related to the works undertaken by CADA through Farmers' Organizations. Matters related to the contract appointment of Consultants / Experts / Advisors in CADA.
13.	L.A	**Assistant Section Officer-I:** All land acquisition matters pre and post award pertaining to Minor and Medium Irrigation and Drainage works of Andhra Region All land acquisition matters pre and post award pertaining to Major Irrigation of Andhra Region. Matters pertaining to Somasekhar Commission **Assistant Section Officer-II:** All land acquisition matters pre and post award pertaining to Minor and Medium Irrigation of Rayalaseema Region All land acquisition matters pre and post award pertaining to Major Irrigation of Rayalaseema Region.

14.	R R	**Assistant Section Officer-I:** All general matters pertaining to Land Acquisition in I&CAD Department including transfers and postings of Spl. Collectors & S.D.C.s placed at the disposal of I&CAD Department. **Assistant Section Officer-II:** All R&R matters pertaining to I&CAD Department.
15.	ERD	**Assistant Section Officer-I:** Hydrological Management of floods, cyclones and drought - Disaster management and mitigation - National Flood Commission matters related to natural calamities viz., floods, cyclones and drought - Centrally sponsored schemes related to floods, cyclones and drought - Dam Safety - Creation of Dam Safety Panel for all dams in the State, and the terms of reference thereof etc. Sanction of drainage, flood control, drought alleviation, and disaster mitigation schemes in Telangana and Rayalaseema regions inclusive of FDR works - Audit objections and court cases pertaining to flood and drought works, APHMP works, anti erosion & drainage works in Telangana and Rayalaseema regions. **Assistant Section Officer-II:** State and Central Flood Control Board Meeting, Food for Work Programme Meeting, and Drought Meeting. Sanction of drainage, flood control, drought alleviation, anti-erosion and disaster mitigation schemes in Andhra region inclusive of FDR works - Audit objections and court cases pertaining to such schemes, APHMP works, and drainage works in Andhra region – Land Acquisition cases and Court cases of CERP works in Andhra region – Water Cess, and Audit objections thereof - Pre March 1995 liabilities & payments due to contractors in respect of flood, cyclone, drought and drainage works in Andhra region.
16.	Inter State/External Aid	**Assistant Section Officer-I:** All matters relating to Inter-State affairs and Administrative matters of the O/o Chief Engineer, Inter State matters related to Tunga Bhadra Board. **Assistant Section Officer-II:** Monitoring, Coordination, Policy matters and other general matters relating to External Aided Funds to Major & Medium Projects from NABARD, World Bank APERP, AIBP etc

17. C.E.s Estt
(CEs Estt & Gen III)

Assistant Section Officer-I: Establishment Matters related to the HODs and Subordinate Officers of I&CAD Department barring those related to A.P.S.I.D.C., WALAMTARI, A.P.E.R.L. and Ground Water Department located outside the Secretariat, pertaining to the **Andhra & Rayalaseema regions**, inclusive of (1) Designation of Headquarters / Change in Headquarters of the offices of HODs and Subordinate functionaries (2) Hiring of premises for setting up offices of HODs and Subordinate functionaries. (3) Purchase of furniture, computers, equipment, stationery and all other material required for the office administration and allied matters by HODs and Subordinate functionaries. 4) Telephone Connections for HODs and Subordinate functionaries, and matters related to their Telephone bills. (5) Purchase and hiring of vehicles for HODs and Subordinate functionaries. (6) Proposals for conversion of temporary posts by HODs. (7) Proposals for appointing ancillary office staff such as data-entry operators, on contract / outsourcing basis, in the offices of HODs / Subordinate functionaries. (8) Leasing out the lands & buildings owned by I&CAD Department. (9) Inspection Bungalows & Guest Houses of I&CAD Department.

Assistant Section Officer-II: All matters pertaining to Advertisements of Irrigation Department. All general matters pertaining to Jalaygnam Projects, All matters dealing with reserve stock of all Major projects. All matters relating to cement, steel, explosives, hume pipes, tyres, tubes, electric bulbs, paints, lubricants, etc., of all Projects. Matters pertaining to above subjects from Assembly / Parliament / PAC / Legislative Committees / Accountant General / I.R. Paras / Factual Notes / Draft paras / Audit paras, etc. Procurement, Rules and administrative approval to all projects relating to machinery, equipment. Maintenance and repairs of machinery and equipment of all major projects. Committees - Screening Committee meetings for procurement and disposal of machinery and equipment of all Projects. Survey Committees - Survey Committee for classification and disposal of unserviceable machinery and equipment. Matters pertaining to above subjects from Assembly / Parliament / PAC / Legislative Committees/ Accountant General / I.R.Paras / Factual Notes / Draft Paras / Audit Paras, etc.

18 **Genral I**

Assistant Section Officer-I: LAQs - All the references from APLA, APLC, Lok Sabha and Rajya Sabha, including Starred & Unstarred Questions relating to I&CAD Department will be received in this section first. They will be entered in a Master Register kept for this purpose, and then sent to the concerned sections after obtaining an acknowledgement from the latter. The Section concerned, after finalization, shall send a copy of the answer to this section for record.

Miscellaneous currents not relating to any of the section in I&CAD Department – Intimation regarding Meetings of Council of Ministers to the concerned Sections and Officers - Consolidation of information relating to all Sections in the entire Department, except service matters and matters relating to Budget and Planning - Matters relating to Collectors' Conference - Matters relating to Secretaries meeting.

All matters relating to Project & Programme Approval Committee and Departmental Clearance Committee - Review meetings in regard to the cases pending in the Department at Secretariat level and Heads of Departments - Exchange of pendency lists with Departments of Secretariat - Matters relating to State Development Board meetings and Regional Development Committees - Matters related to the meetings of MPs and MLAs - High Power Consultative Committee - Meeting of Legislators - Issue of Agenda notes.

Assistant Section Officer-II: Correspondence with Central Water Commission of general nature - Monitoring of projects by G.O.I. and returns - Matters relating to State Irrigation Ministers' Conference - Matters relating to State Level Committee on Ecology & Environment - Matters relating to Irrigation Study Groups.

General Consolidation of information - Consolidation in relation to clearances to Plan Schemes from GOI / Planning Commission / C.W.C., if it is more than one project- Consolidation of information relating to Welfare of Minorities, Backward Classes, Scheduled Castes, Scheduled Tribes and Physically Handicapped. Proposals related to general re-organization of I&CAD Department involving more than one Circles.

19. General II

Assistant Section Officer-I: Letters received from MLAs and MPs addressed to the C.M.'s Grievances Cell - Rajiv Palle Bata petitions and CMP cases pertaining to the Department will be received in this section. They will be entered in the respective Master Registers, and then sent to the sections concerned after obtaining the acknowledgement from the latter. The sections concerned will send monthly report on each of the cases to this section by 5th of every next month. This section will consolidate the information thereof towards further action.

Assistant Section Officer-II: All matters relating Assurances and announcements of C.M. - Administrative Reforms - Implementation of Telugu as official language at Heads of Departments level, and the subordinate offices in I&CAD Department. - Books and Publications. Matters pertaining to Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013.

20. Projects – I (CA-I & CA-II)

Assistant Section Officer-I: Matters relating to the following ongoing Major & Medium Projects under Jalayagnam, inclusive of water releases, permissions & clearances, and administrative matters, except Land Acquisition.

(i) Vamsadhara Project Stage-II (Phase I & II) (From Major Irrigation I)

(i)	Mahendra Tanaya	(From Med. Irrg. I)
(ii)	Madduvalasa Stage-II	
(iii)	Flood banks of Vamsadhara & Nagavali Rivers.	(From Major Irrg. VII)
(v)	Thotapally Project	(From Maj. Irr. I)
(vi)	Jhanjavathi Project	
(vii)	Tarakarama Thirdha Sagaram	(From Med, Irr I)
(viii)	Peddagadda Project	
(ix)	Modernization of Nagavali Delta	(From Maj.Irg.7)

Matters relating to the following completed Major and Medium projects inclusive of administrative matters.

(i)	Vamsadhara Project Stage-I	(From Maj. Irg.VII)
(ii)	Madduvalasa Stage-I	(From Med. Irrg. I)
(iii)	Vengalaraya Sagaram Project	(From Med. Irr. I)
(iv)	Vattigadda	
(v)	Pedda Ankalam Anicut	
(vi)	Vegavati Anicut	
(vii)	Andra Reservoir	(From Med. Irr.I)
(viii)	Denkada	
(ix)	Thandava Reservoir Project	(From Maj. Irrg. I)
(x)	Raiwada Project	
(xi)	Konam Project	
(xii)	Mehadrigadda Project	(From Med. Irrg. I)
(xiii)	Pedderu Project	
(xii)	Other projects, if any, in Srikakulam, Visakapatnam & Vijayanagaram Districts	

Assistant Section Officer-II: Matters relating to the following ongoing Major & Medium Projects under Jalayagnam, inclusive of water releases, permissions & clearances, and administrative matters, except Land Acquisition.

(i)	Pushkaram L.I.S	(From Maj. Irrg. I)
(ii)	Musurumilli Reservoir Project	
(iii)	Bhupathipalem Reservoir Project	(From Med. Irg. I)
(iv)	Venkatanagaram L.I.S	
(v)	Uttharandhra Srujala Sravanti	(From Maj. Irrg. I)
(vi)	Indira Sagar Polavaram Project	(From Maj. Irrg.I)
(vii)	Tadipudi L.I.S	
(viii)	Chinthalapudi L.I.S	

Matters relating to the following completed Major and Medium projects including administrative matters.

(i)	Yeleru Reservoir Project	(From Maj. Irrg. VII)
(ii)	Chagalnadu L.I.S	
(iii)	Pampa Reservoir Project	
(iv)	Surampalem Project	(From Med. Irrg.I)
(v)	Torrigadda Pumping scheme	
(vi)	Tammileru Reservior Project	(From Med. Irr. I)
(vii)	Kovvada Kalva Project	
(ii)	Other projects, if any, in West Godavari and East Godavari Districts	

21. Projects-II
(CA-III & R-I)

Assistant Section Officer-I: Matters relating to the following ongoing Major & Medium Projects under Jalayagnam, inclusive of water releases, permissions & clearances and administrative matters, except Land Acquisition.

(i)	Pulichintala Project	(From Maj. Irrg. II)
(ii)	Modernization of Godavari Delta	
(iii)	Modernization of Krishna Delta	(From Maj. Irr. VII)
(iv)	Flood Banks of Godavari River	
(v)	Flood Banks of Krishna River	

Matters relating to the following completed Major and Medium projects of Krishna & Guntur Districts, inclusive of administrative matters.

(i)	Tarakarama Krishnaveni L.I.S	
(ii)	Krishna Delta	(From Maj. Irr. VII)
(iii)	Guntur Channel	

Assistant Section Officer-II: Matters relating to the following ongoing Major & Medium Projects under Jalayagnam, inclusive of water releases, permissions & clearances and administrative matters, except Land Acquisition.

(i)	Pula Subbiah-Veligonda Project	(From Maj. Irr. II)
(ii)	Gundlakamma Project	
(iii)	Paleru Project	
(iv)	Y.C.R Korisapadu Project	
(v)	Somasila Project	
(vi)	Somasila-Swarnamukhi Link Canal	(From Maj. Irrg.II)
(vii)	Modernization of Penna Delta	
(viii)	Telugu Ganga Project	(From Maj. Irrg.V)
(ix)	Kandaleru Project	(From Maj. Irrg.II)

Matters relating to the following completed Major and Medium projects of Prakasam and Nellore Districts, inclusive of administrative matters.

(i)	Rallapadu Project	
(ii)	Veera Raghavendra Anicut	(From Med. Irrg. I)
(iii)	Paleru Bitragunta Anicut	
(iv)	Ramatheertha Project	(From Major Irrg. II)
(v)	Kanpur Canal.	
(vi)	Gandipalem Project	(From Med. Irrg. I)
(vii)	Swarnamukhi Barrage	
(iii)	Other projects, if, any, in Nellore & Prakasham Districts	

22. **Projects – III (R-II & R-III)**

Assistant Section Officer-I: Matters relating to the following on going Major & Medium Projects under Jalayagnam, inclusive of water releases, permissions & clearances and administrative matters, except Land Acquisition.

(i)	PABR Stage-II	(From Maj. Irrg. V)
(ii)	Modernization of T.B.P.-H.L.C.	(From Maj. Irrg. IX)
(iii)	H.N.S.S.	(From Maj. Irrg. VI)

Matters relating to the following completed Major and Medium projects of Chittoor & Ananthapur Districts, inclusive of administrative matters.

(i)	Malli Madugu Project	(From Med. Irrg. III)
(ii)	Aranior Project	
(iii)	T.B.P.-H.L.C. Stage-I&II	(From Maj. Irrg. IX)
(vi)	Upper Pennar Project	(Medium Irrg. III)
(v)	Yogi Vemana Project	(From Med. Irrg. III)
(vi)	Bhairavani Tippa Project	
(v)	Other projects, if any, in Chittoor & Anantapur District	

Assistant Section Officer-II: Matters relating to the following ongoing Major & Medium Projects under Jalayagman, inclusive of water releases, permissions & clearances and administrative matters, except Land Acquisition.

(i)	S.R.B.C. Extensions	(From Maj. Irg. IX)
(ii)	K.C. Canal Lift	(From Maj. Irg. V)
(iii)	Guru Raghavendra L.I.S.	(From Maj. Irg. VI)
(iv)	Siddpuram L.I.S.	(From Maj. Irg. V)
(v)	Modernization of T.B.P.-L.L.C.	(From Maj. Irg. IX)
(vi)	Flood Banks of Kurnool and Nandyal	(From Maj. Irg. V)
(vii)	GNSS	
(viii)	Gandikota L.I.S.	(From Maj. Irr. VI)
(ix)	Gandikota – C.B.R. Lifts	
(x)	Chitravathi Right Main Canal	
(xi)	Modernization of Pulivendula & Mailavaram Canals	(From Maj. Irr. IX)

Matters relating to the following completed projects in Kadapa and Kurnool Districts.

(i)	K.C. Canal	(From Maj. Irrg. V)
(ii)	Gajuladinne Project	(From Med. Irrg. III)
(iii)	Varadaraja Swami Gudi Project	
(vi)	Lower Sagileru Project	
(v)	Buggavanka Project	(From Med. Irrg. III)
(vi)	Annamayya Project	
(vii)	Veligallu Project	
(viii)	Other projects, if any, in Kadapa & Kurnool Districts	

23. Ser I
(Ser I & Ser III)

Assistant Section Officer-I: All service matters and other allied matters relating to AEs/AEEs excluding the disciplinary cases. Matters relating to S.R. Cases - Matters relating to Two Men Committee - Miscellaneous currents of the Section.
Deputation of officers & staff under the control of Irrigation & CAD Department, excluding the Secretariat staff and the staff of CADA, APSIDC, WALAMTARI & APERL, for training programmes / tours / workshops / seminars / exposure visits within India and abroad - Review cases of officers & staff under premature retirement under the control of I&CAD Dept., excluding the Secretariat staff - Matters relating to 30% reservation for women in I&CAD Department – Issue of No Objection Certificate towards obtaining Passport in regard of all categories of staff and officers under the control of Irrigation & CAD Department, excluding Secretariat staff.

Assistant Section Officer-II: All service and other allied matters relating to Deputy Executive Engineers - Preparation of panels from the level of Assistant Engineers /Assistant Executive Engineers – Direct Recruitment to the rank of Deputy Executive Engineers.

Compassionate appointment to the dependents of the deceased & medically invalidated Government employees in respect of all categories of officers under the control of I&CAD Department, excluding Secretariat staff, N.M.Rs, and Work Charged Employees - Medical-aid and reimbursement of expenses of officers and staff under the control of I&CAD Department, excluding Secretariat staff, NMRs, and Work Charged Employees - All types of Awards / Incentives to the officers and staff under the control of I&CAD, excluding Secretariat staff, NMRs, and Work Charged Employees.

24. Ser II
(Ser II & SPF & ERT)

Assistant Section Officer-I: All service matters and other allied matters relating to SEs, CEs and E-in-Cs excluding disciplinary cases - Preparation of panels from the level of E.E.s – Annual Property Returns of Chief Engineers and Engineer-in-Chiefs – Annual Confidential Reports of Chief Engineers and Engineer-in-Chiefs.

Service matters related to the implementation of Presidential Order, Six Point Formula, Recommendations of Girglani Committee, Implementation of G.O.610 – Court Cases in this regard – Grievances of Engineers' Associations thereof - Designation of Local Offices & State Level Offices. LAQs on implementation of Presidential Order, Six Point Formula, Recommendations of Girglani (One Man) Committee, Implementation of G.O.610 - Matters related to the House Committee on implementation of Presidential Order.

Assistant Section Officer-II: All service matters and other allied matters relating to Executive Engineers excluding disciplinary cases - Preparation of panels from the level of Deputy Executive Engineers – Miscellaneous currents pertaining to the Section.

Matters related to the structure & design of training programmes at WALAMTARI. Matters related to the contract appointment of Experts / Consultants / Advisors / Resource Persons in WALAMTARI./APERL, LAQs pertaining to WALAMTARI/APERL - Deputation of officers of WALAMTARI/APERL to training programmes/ workshops / seminars / study tours in India and abroad. Matters related to the assets of WALAMTARI/AERL including vehicles and buildings.

Matters related to the engineering research at A.P.E.R.L. General Matters related to Engineering Research and Training in the I&CAD Department.

25. Ser III **(Ser VIII & Ser IX)**	**Assistant Section Officer-I**: Service matters arising out of A.P.E.R.L., WALAMTARI, and A.P.S.I.D.C., other than vigilance matters - Framing of Special Rules in regard to A.P.E.R.L. (One Man Committee for Engineers). Revision and amendment of rules relating to A.P.E.S. & A.P.E.S.S. - Matters related to the rules laid down by the One Man Commission for Engineering Departments - Service and Establishment matters of employees relating to A.P.M.S. - Service Matters of Draughtsmen involving A.P.E.S.S. Rules - Revision and amendment of A.P.M.S. Rules - Formulating Adhoc Rules for the N.T.P.A.s to Chief Engineers in I&CAD Department - All types of allowances and arrear claims of Ministerial Services. **Assistant Section Officer-II**: Service matters of all persons relating to Ground Water Department other than vigilance matters - Cases of arrears claims of all categories employees in Ground Water Department - Consolidation of Court Cases - Review of Court cases viz., Supreme Court, High Court, APAT and other Civil Courts – A.P. Ground Water Department Service Rules - A.P. Ground Water Department Subordinate Service Rules – Matters related to One Man Committee for Engineers in reference to Ground Water Department. Revision and amendment of rules relating to Last Grade Services. All service and establishment matters relating to Last Grade Services of employees of I&CAD Department. All types of allowances and arrear claims.
26. Ser IV (Ser V)	**Assistant Section Officer-I**: Service matters relating to the Work Charged Establishment & N.M.R. Workers of I&CAD Department, working in WALAMTARI / APERL / and Taliperu Project in Khammam District – Court cases thereof – Audit paras in respect of such employees. Service matters of the Work Charged Establishment of the now defunct APSCC Limited - Court cases field such employees – Service matters of Work Charged Establishment of P.W.D. Workshops & Nagarjuna Sagar Project. Audit paras pertaining to the above personnel **Assistant Section Officer-II**: Policy matters relating to N.M.R. workers working in I&CAD Department - Policy matters relating to Work Charged Establishment in I&CAD Department - Framing of rules for Work Charged Establishment consequent to them becoming Government Servants after completion of 10 years of service - Matters related to Contingent Establishment in the I&CAD Department - Court cases filed by the individuals on policy matters regarding Work Charged and Contingent Establishment. Service matters and court cases in respect of all categories of Work Charged employees covered by G.O. Ms. No. 107 (PW) (LL1) Department, dated 07.02.1974 – Service matters of all categories of Work Charged Establishment, N.M.R. workers, full-time contingent employees working projects other than Nagarjuna Sagar Project

(inclusive of, but not limited to, those working in N.S.R.S.P. Project, Vamsadhara Project, S.R.S.P., T.G.P., Somasila, T.B.P. High Level Canal Stage-II, Godavari Delta System and YRP) - Audit paras pertaining to the above personnel.

27. Vigilance I
(Ser IV & Ser VI)

Assistant Section Officer-I: Disciplinary cases involving single individuals, of the ranks of E.E.s, S.E.s, C.E.s, Engineer-in-Chiefs, Dy.E.Es, A.E.Es / A.Es. - Disciplinary cases involving N.G.Os, Ministerial staff of I&CAD Department, and Secretariat Establishment Staff posted in I&CAD Department.

Assistant Section Officer-II: A.C.B. / CB-CID / Lokayukta / Upa-Lokayukta Matters involving charges of corruption and criminal activities against the employees of I&CAD Department, including those in the Secretariat – Litigation in Criminal Courts arising out of such charges – Referring to TDP / COI in such cases – Nomination of Vigilance Officers in I&CAD Department

28. Vigilance II
(Ser VII)

Assistant Section Officer-I: All matters arising out of Vigilance & Enforcement Reports involving employees of I& CAD Department of the Rayalaseema regions.

Assistant Section Officer-II: All matters arising out of Vigilance & Enforcement Reports involving employees of I&CAD Department of Andhra region – General Consolidation of information on V&E cases of I&CAD Department..

29. Vigilance III
(Ser X)

Assistant Section Officer-I: All disciplinary cases involving groups of employees of I&CAD Department, pertaining to the Rayalaseema regions, and the litigtion arising thereof, except ACB, CB-CID, V&E, Lokayukta & Upa-Lokayukta cases.

Assistant Section Officer-II: All disciplinary cases involving groups of employees of I&CAD Department, pertaining to the Andhra region, and the litigation arising thereof, except ACB, CB-CID, V&E, Lokayukta & Upa-Lokayukta cases.

- Middle level officers who are allotted a particular Section shall be responsible for all the subjects dealt within that Section, unless specific Office Orders exist to the contrary.
- Amalgamation / splitting of field level units such as Circles, Divisions, Sub-Divisions etc., is a work function and shall be the domain of the Work Sections concerned.
- Creation of posts / abolition of posts / continuation of posts in field level units such as Circles, Divisions and Sub-Divisions is a work function, and shall be the domain of the Work Sections concerned.
- References and directions from A.C.B., Hon'ble Lokayukta & Hon'ble Upa-Lokayukta on project related matters, shall be the domain of the Sections dealing with the respective projects.
- Matters related to O&M works falling under category 'A" & 'B' involving CADA, shall be dealt with by the CADA Section. Maintenance works not falling under categories 'A' & 'B' shall be the domain of the project Sections concerned.

4. Micro-irrigation in a project's command area shall be the domain of the project Section concerned.

V.NAGI REDDY
PRINCIPAL SECRETARY TO GOVERNMENT